

Acknowledge receipt today of one CD in an envelope whose seal was not broken - BBAIa

Swaminat Balachandran

Fri 11/14/2014 3:07 PM

Inbox

To: Sabina Burton <burtons@uwplatt.edu>;

Cc: Thomas <tstafford@uwsa.edu>; John A Lohmann <lohmannj@uwplatt.edu>; G. Daniel Fairchild <fairchig@uwplatt.edu>; Michael Thompson <thompsmi@uwplatt.edu>; Theron Parsons <parsonst@uwplatt.edu>; Miyeon Kwon <kwonmi@uwplatt.edu>; Donita L Cartmill <cartmilld@uwplatt.edu>; Swaminat Balachandran <balachas@uwplatt.edu>;

Dear Dr. Burton:

On behalf of the Commission I would like to formally acknowledge that I received today, via mailbox next to my office, an envelope with unbroken seal that had your signature. I opened that envelope & found the CD which has reference (in permanent marker) to your current grievance before the Commission. Today I had to visit Commission members one at a time from 11 a.m. to 2:30 p.m. in order to plan for the Commission meeting next Friday at 3 p.m. and therefore I was not in my office during the above time period.

The grievance I received from you on 11/12/2014 was made available to the Commission members today. They will discuss that grievance at the meeting on 11/21/2014 at 3 p.m.

I have backed up all folders and/or files on the above referenced CD on my Office PC to make sure that content of that CD will be preserved. I will make a copy of the CD on USB drive or another CD so that each Commission member and Hearing Panel member will be fully prepared to act on this grievance. The Commission members & Hearing Panel members will get that CD or USB drive as soon as possible, which may be the next Commission meeting on 11/21/2014 at 3 p.m.

Immediately after the next Commission meeting on 11/21/2014 at 3 p.m., the Commission may be required to inform the respondent and provide a copy of about this grievance and the associated CD. I will wait until the Commission votes on this issue and then provide the respondent a copy of all your submissions to the Commission.

Bala

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