

Zimbra

burtons@uwplatt.edu

Re: Sun evening event

From : Michael Dalecki <dalecki@uwplatt.edu>

Fri, Jun 20, 2014 11:46 AM

Subject : Re: Sun evening event**To :** Sabina Burton <burtons@uwplatt.edu>**Cc :** Valerie Stackman <VRStackman@gmail.com>

We have already arranged for the FI room as it is better suited for presentations to a larger group, but if you feel the small conference room will work better, you certainly can use that, but it may be a bit crowded. Either way, we need to know so if you use the Lab, we can get it open. Let me know.

I don't have money in the budget at this point to feed them Monday evening; we have already bought several meals for them.

If you want to feed them it will have to be out of your pocket; otherwise, the expectation is that they will pay for that meal themselves, as well as lunch and dinner over the weekend. The expectation was that they would have a meal on their own Sunday night before your presentation. We have other significant costs for attractions and such, and since there was no indication at the outset how all this would be funded or what would be paid for, we have done the best we can.

Mike

On 6/20/2014 11:24 AM, Sabina Burton wrote:

> Mike,

>

> I plan to get sandwiches, cookies and sodas/water for Sunday evening and do a dinner-workshop with the German folks. Ron & Laura will assist in the program as planned.

>

> Will I turn in the TER for the dinner expenses to you or Donna?

>

> Thanks,

>

> Sabina

--

Dr. Michael Dalecki, Chair (interim)
1174 Ullsvik Hall
Department of Criminal Justice
University of Wisconsin--Platteville

(608) 342-1807 dalecki@uwplatt.edu
