UW-Platteville Faculty Handbook: Teaching Policies

Title*:* Alternate Instructional Mode Courses Approval Form

Keywords: Instructional mode, Hybrid, Compressed, Video Conference, Streaming Video

Policy Approval Date: April 12, 2016

Policy Source and Authority for Approval: Faculty Senate

Policy Statement: See next page

APPROVAL FOR ALTERNATIVE INSTRUCTIONAL MODE COURSES

Department/School: _____

Instructional Mode to be used: (Refer to the Instructional Mode Policy for definitions of each mode)
Note: Hybrid, Video Conference, Streaming Video and Compressed courses must be identified in PASS. Approval must be obtained the first time an instructor teaches a course using one of these alternative instructional modes.

- **Compressed**
- **Video Conference**
- **Streaming Video**
- **Hybrid**

Note: Online and print-based/correspondence courses are currently only used in certain degree programs. Processes for approval and development of these courses are coordinated through the programs which offer these courses. Traditional and flipped courses do not need approval.

Due dates*:* This form should be approved prior to fall, winterim, spring and summer course schedule due dates.

Course (acronym, number, name): _____

Semester/year: _____Answer the questions below:

1. **Rationale for using the format including how student learning outcomes will be met:**

2. **How will the use of this instructional mode be evaluated by students in this course?**
   Note: The Instructional Mode Policy requires that courses include student evaluation of technology & delivery method.

   Attach course syllabus which must include course learning outcomes and assessment methods which demonstrate equivalent student learning to a traditional course. Syllabus should include class meeting times/dates.

- **I have received training in the appropriate alternative delivery method.**
  Note: The Instructional Mode Policy requires that instructors utilize university-provided training prior to offering hybrid or compressed courses. If training is received elsewhere, state where and when:

  _____

Signatures:

_____ _____

Instructor ***Date***

_____ _____

Department/School Chair ***Date***

cc: Registrar
Appropriate College Dean